



M.P.State Minor Forest Produce (T&D) Cooperative Federation Limited

A-Block, 1st Floor, Van Bhawan, Tulsi Nagar, Bhopal-462003

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No./MFP Fed/Van Mela/P.Sec./2025/ 10080

Bhopal, Date 7/11/2025

Expression of Interest (EOI)

Request For Empanelment/Selection of Orchestra Groups for Cultural Activities During
International Herbal Fair 2025

Issued By: Madhya Pradesh State Minor Forest Produce Federation Ltd., Bhopal.

Event Location: Lal Parade Ground, Bhopal, Madhya Pradesh

Event Dates: From 17.12.2025 to 23.12.2025 organized by Madhya Pradesh State Minor Forest Produce Federation Ltd., Bhopal.

1. Introduction:-

Madhya Pradesh State Minor Forest Produce Federation Ltd., Bhopal invites Expression of Interest (EOI) from eligible and reputed cultural event organizers, music institutions, and registered orchestra groups for organizing live orchestra performances during the upcoming **International Herbal Fair 2025** to be held at Lal Parade Ground, Bhopal, Madhya Pradesh from 17.12.2025 to 23.12.2025. The event aims to showcase a diverse and culturally rich orchestral experience across the state.

2. Objective:-

The objective of this EOI is to identify professional and experienced orchestra groups capable of delivering high-quality cultural and musical performances that reflect the cultural diversity and heritage of the state.

2. Scope of Work:-

1. Organize and perform live orchestral shows as per the event schedule finalized by the organizing committee.
2. Provide all technical arrangements including sound system, stage setup (if required), lighting, and musical instruments.
3. Coordinate with event authorities for rehearsal timings, performance days, and crowd engagement.
4. Ensure adherence to cultural sensibilities and government event guidelines.

5. Eligibility Criteria:-

1. The applicant must be a registered organization/firm/cultural group with valid registration under Societies Act, Trust Act, or any relevant statutory framework.

2. Minimum 3 years of experience in organizing or performing in government or public events of similar scale.
3. Proven track record of orchestra performances at recognized cultural festivals or fairs.
4. PAN and GST registration, where applicable.
5. Must not have been blacklisted by any government department or agency.

6. Submission Requirements:-

1. Interested applicants should submit the following documents:
2. A cover letter expressing interest and describing the group/organization.
3. Portfolio or brief profile with details of past performances and event experience.
4. Copy of registration and PAN/GST certificates.
5. Performance fee quotation along with technical and logistical requirements.
6. Contact details of authorized representative.
7. Self-declaration regarding blacklisted by any government department or agency.
8. A Detailed description of Singer & Musician participating on Orchestra.

7. Evaluation and Selection:-

1. The selection will be based on experience, quality of past performances, technical capability, and cost proposal.
2. The Department reserves the right to reject any or all EOIs without assigning any reason.
3. Shortlisted applicants may be invited for demonstration or interaction before final selection.

7.Body of Work Testing:-

A critical component of the selection process includes body of work testing where the Departmental Cultural Evaluation Committee will review submitted recordings, videos, and performance portfolios. This holistic evaluation method will assess the artistic quality, technical proficiency, and suitability of the orchestra's past work to meet the performance standards at the event.

8.Submission Details:-

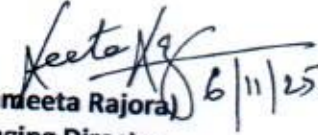
The EOI, complete in all respects, must be submitted in a sealed envelope marked "EOI for Orchestra – International Herbal Fair 2025" and addressed to:

The Executive Director & Chairman Cultural Committee,
Madhya Pradesh State Minor Forest Produce (T&D)
Co-Operative Federation Ltd., Bhopal.
A-Block, First Floor, Van Bhawan, Tulsi Nagar
Bhopal – 462003 Email: md.mfpfed@mp.gov.in, mpmfpit@gmail.com
Mobile No.: 9575060333/9713954635

The last date for submission of EOI is 21.11.2025 by 6:00 PM.
Late or incomplete applications will not be accepted.

By order of:-

The Managing Director
Madhya Pradesh State Minor Forest Produce (T&D)
Co-Operative Federation Ltd., Bhopal.


(Dr. Sameeta Rajora)

Managing Director

M.P. State Minor Forest Produce (T&D)
Co-operative Federation Limited
Van Bhawan, Bhopal (M.P.)